

# **F O R W A R D   P L A N**

## **FOR THE PERIOD : 1 JANUARY 2022 TO 30 APRIL 2022**

### ***What is the Forward Plan?***

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

### ***What is a Key Decision?***

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

### ***What does the Forward Plan tell me?***

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

### ***Who takes Key Decisions?***

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

### ***How to make representations and by when***

Names of contact officers are included in the Plan and can be reached via 0303 333 4300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

**FORWARD PLAN OF KEY DECISIONS FOR THE PERIOD  
1 JANUARY 2022 TO 30 APRIL 2022**

	<b>MATTER TO BE DECIDED</b>	<b>DECISION MAKER AND DATE</b>	
1	Community Meals Service	Executive Board	20 January 2022
2	Halton Micro Grid	Executive Board	20 January 2022
3	School Capital Programme 2022-23	Executive Board	20 January 2022
4	School Admission Arrangements 2023	Executive Board	20 January 2022

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
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### Adult Social Care

Community Meals Service	Executive Board 20 January 2022	Approval to proceed with re-commissioning of the Community Meals Service.	Consultation will be required with existing recipients of the Community Meals Service.	Adult Social Care Senior Management Team Report, dated 8 December 2021  Internal Audit Report – Community Meals, June 2021.	Damian Nolan <a href="mailto:Damian.nolan@halton.gov.uk">Damian.nolan@halton.gov.uk</a>
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### Climate Change

Halton Micro Grid	Executive Board 20 January 2022	To seek approval for the development of a smart micro grid that that would seek to decarbonise the Council's building electricity, heating and transport via the culmination of several technologies.  The project will increase the total	N/A	N/A	Jim Yates <a href="mailto:Jim.yates@halton.gov.uk">Jim.yates@halton.gov.uk</a>
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Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
		<p>installed capacity to 5.1MW and connect the additional solar PV generators and building loads via the installation of a High Voltage ring between the following Council sites in central Widnes:</p> <ul style="list-style-type: none"> <li>• Halton Stadium, Lower House Lane, Widnes WA8 7DZ</li> <li>• The Municipal Offices, Kingsway, Widnes WA8 7QF</li> <li>• The New HBC Leisure Centre, Ellis Street, Widnes, WA8 7AP</li> <li>• The Lower House Lane Depot, WA8 7AW</li> </ul>			

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
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### Children and Young People

School Capital Programme 2022-23	Executive Board 20 January 2022	To approve the proposed Capital Programme for works to be undertaken at a number of Halton schools/educational establishments during the 2022-23 financial year.	N/A	Schools Capital Funding Allocations – Department for Education can be viewed at 2 <sup>nd</sup> Floor, Rutland House, Halton Lea, Runcorn WA7 2ES	Martin West <a href="mailto:martin.west@halton.gov.uk">martin.west@halton.gov.uk</a>
School Admission Arrangements 2023	Executive Board 20 January 2022	To approve the Council's School Admissions Policy for the September 2023 intake for all community and voluntary controlled schools for which the Local Authority is the admission authority, and to approve the Co-ordinated Admissions Schemes for all primary and secondary schools in the Borough.	Statutory consultation is undertaken for a 6 week period commencing no earlier than 1 <sup>st</sup> October 2021 and must be completed by no later than 31 <sup>st</sup> January 2022. Halton is consulting from 1 <sup>st</sup> October 2021 to 12 <sup>th</sup> November 2021. Consultation is undertaken via a comprehensive consultation document on the	A report will be submitted to the Council's Executive Board seeking approval for the proposed admissions policy and co-ordinated primary and secondary schemes. All documentation will be attached as appendices to the Executive Board report.	Martin West <a href="mailto:martin.west@halton.gov.uk">martin.west@halton.gov.uk</a>

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
			<p>Council's website for parents and carers to access. The consultation is also issued via the Local Authority Circular to all primary and secondary schools. Neighbouring local authorities, academy schools (who are their own admission authority) and the Diocesan authorities representing voluntary aided schools in Halton are also consulted.</p> <p>Representations can only be made as part of the statutory consultation process and all consultees are aware of the deadline – 12 November 2021.</p>		

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
			Once the arrangements are determined, objections can then only be made to the Office of the Adjudicator within the prescribed timescale.		

**NOTE**

***The following Members comprise the Executive Board:***

- Leader – Councillor Wharton
- Deputy Leader – Councillor Thompson
- Corporate Services Portfolio Holder – Councillor Dennett
- Children and Young People Portfolio Holder – Councillor T McInerney
- Adult Social Care Portfolio Holder – Councillor J. Lowe
- Health and Wellbeing Portfolio Holder – Councillor Wright
- Community Safety Portfolio Holder – Councillor M. Lloyd Jones
- Environmental and Urban Renewal Portfolio Holder – Councillor Nelson
- Employment, Learning and Skills, and Community Portfolio Holder – Councillor Nolan
- Climate Change Portfolio Holder – Councillor Harris